

Resume



Name: MANI BHUSAN ROY

Father's Name: BIJOY KUMAR ROY

**Address: VILL- BARA JHARU JOTE
P.O- HATIGHISA, DIST- DARJEELING
PIN -734429**

Objectives:

Wish to do the dynamic librarian job in a reputed institution and want to apply all my skills and knowledge for the fastest service to the users. Seeking for a job where professional experience will be considered an asset of an organization.

Educational Qualifications:

- Completed Master's in Library & Information Science from the University of North Bengal in the year 2012, Secured 74.6 % marks
- Completed Bachelor's in Library & Information Science from the University of North Bengal in the year 2010, Secured 66.5 % marks.
- Completed Master's in History from the University of North Bengal in the year 2008, Secured 49.9 % marks
- Completed B.A.(Hons.) in History from the University of North Bengal in the year 2005. Secured 41.7 % marks.
- Passed H.S. in 2002 from WBCHSE. Secured 49.1% marks.
- Passed M.P. in 2000 from WBBSE. Secured 54.7% marks.

Computer Literacy:

- Completed Computer Basic course from Block Development Office
- PGDCA from SITD Kolkata.
- CTTC. from SITD Kolkata.
- Well versed in MS word, MS excel, Power Point, HTML web designing etc.
- Efficient in Internet Search Strategy, Library Management Software.

Strength:

- Confident in executing any kind of new assignment.
- Can execute a task under pressure.

- Have a good writing and verbal skill.
- Good interaction skill and interest in academic field.
- Can utilize the available source as much as possible.
- Can provide ingenious solution for a problem.
- Strong interpersonal skill.
- Self starter with ability to adapt new techniques as per requirements.

Goal:

- Improve the functionality of a Library
- Maintain punctuality
- Enhance the possibility of expansion

Publications:

An Article Published on **“Career Opportunities in Library & Information Science”** in the Book **“Library A Growing Organism”**, Published by **PRISM Book (India)**, Jaipur, 2015, ISBN: 978-93-82037-47-7.

An Article Published on **“Digitization of Library Resources and the Formation of Digital Libraries: Special Reference in Green Stone Digital Library Software”** in the Book **“□□□□□□□□: □□□□□□□□ □□□ □□□□□□□□□□”**, Published by **GJMS**, Jabalpur (M.P.), 2015, ISBN: 978-93-85304-08-8.

An Article Published on **“Role of Social Networking Site for Library Services”** in the Book **“Libraries: Traditional to Modernization”**, Published by **Laxmi Book Publication**, Solapur, 2015, ISBN: **978-1-329-33158-7**.

An Article Published on **“Library Automation By Using Newgenlib Open Source Software In Indian Libraries”** in the Book **“Information Science and Digital Libraries”**, Published by **International Research Publication House**, Delhi, 2015, ISBN: **978-93-84443-09-2**.

An Article Published on **“Knowledge Management for LIS Professional.”** in the Seminar Organized by **Department of Library and Information Science, North Bengal University** held on 27th & 28th February, 2014.

An Article Published on **“Web 2.0 and its Implication for Library Services”** in the Journal **“ADVANCES IN LIBRARY AND INFORMATION SCIENCE”**, Published by **Department of Library and Information Science, North Bengal University**, Volume- II , 2013, ISSN: 2231-2846.

An Article Published on **“Local History Collection in Cooch Bihar State Central Library”** in the Seminar Organized by **Department of Library, Maynaguri College, and CUDLSAA** held on 13th & 14th January 2012.

An Article Published on **“Implementation of ITC on College Library”** in the Seminar Organized by **Department of Library and Information Science, North Bengal University** held on 2nd Feb, 2011.

Dissertation: Dissertation on **“Information Seeking Behavior of the Post Graduate Faculty in University of North Bengal: A survey”** for percial fulfillment of MLIS Course.

Experience:

| Sl. No. | Name of the School/ College/ Institution | Post(s) held | Period to services | | Nature of Jobs |
|---------|--|---------------|--------------------|-------|----------------|
| | | | From | To | |
| 1 | Kalipada Ghosh Tarai Mahavidyalaya | Library Clerk | 10 Sept. 2015 | ----- | Temporary |

Personal Data:

Name: MANI BHUSAN ROY

Sex: Male

Date of Birth: 19th January, 1984.

Nationality: Indian

Category: SC (Scheduled caste).

Language Known: English, Hindi, Bengali, Nepali.

Mobile No.: -9851302317, 9647211089.

Email: manibhusanroy84@gmail.com

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PIN -734429

Specialization: Academic Library System. Knowledge of SOUL 3.0 Library Management Software.

Library Visit (as project work): West Bengal State Central Library, A.B.N Seal College Library (Cochbehar), National Library (Kolkata), Calcutta University Library, Jadavpur University Library, Guwahati University, IIT, Guwahati, etc.

Declaration

I declare that the above facts given by me are true to the best of my knowledge and belief.
Thanking you.

Date: 27/03/2023

Signature

Mani Bhusan Roy

Place: Bagdogra

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